



Magpie Commercial User Guide

IMPORTANT - Please collect different materials in separate bags



Paper - all white office paper in separate bag from coloured paper, envelopes, newspapers, magazines, post-it notes etc.



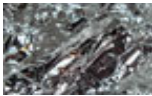
Cardboard - boxes flattened and in a clear bag or put in one large cardboard box. If you have large quantities of card please ask for one of our 1 cubic metre sacks.



Plastics - we can recycle plastic bottles, carrier bags and plastics with the recycling symbols PET or 1 or 2 on the base. Carrier bags must be kept separate from other plastics. Please do not put in Credit cards, straws, crisp packets etc



Glass Bottles & Jars - All clear and coloured glass in one bag, labels can be left on. We **cannot** take broken glass, pyrex, tableware or plate glass.



Foil - Including milk bottle tops, clean foil and pre-prepared meal containers. Cleaning is especially important, dirty foil cannot be recycled.



Toners - please place in the packaging your new toner arrived in and place in a Magpie bag. When you have a bag full we'll take it away.



Confidential Waste - use the special white bags and tie up with the tags provided to prevent spillage and to allow for safe handling.



Drinks Cartons - tetra packs, juice and milk cartons rinsed and flattened. They should be treated as a separate material from cardboard.



Textiles - Non greasy rags, unwanted clothing and pairs of shoes. Keep dry and place in one of our clear bags.



Food & Drinks Cans - must be rinsed, labels can be left on.



IT Equipment - call us on 685628



Books - must be kept dry and put in one of our clear bags.

Any Questions? Just call us on 685628